

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF WEST BOYLSTON
ANNUAL TOWN MEETING MAY 15, 2000**

The meeting under the foregoing warrant was held on May 15, 2000 in the auditorium of the West Boylston Middle/High School and was called to order at 7:13 p.m. by Moderator John L. Sullivan.

Following the Pledge of Allegiance to the Flag of the United States of America, a moment of silence was observed for all those residents who had died since the last town meeting.

Upon motion of David J. Sweetman, second by Charles A. Stevens it was unanimously voted to waive the reading of the warrant.

ARTICLE 1 Upon motion of Wayne M. LeBlanc, second by Charles A. Stevens it was unanimously voted to hear the reports of the officers and standing committees of the town.

Chief Fire Engineer John Chandler thanked the Firefighters Association for the gifts of fire equipment they had purchased for the department and also thanked the residents who had contributed to the fund to purchase a thermal imaging camera.

Charles F. Greenough gave a brief update on the activities and goals of the Town-Wide Planning Committee.

ARTICLE 2 Upon motion of David J. Sweetman, second by James A. Ryan it was unanimously voted to authorize the Town Treasurer/Tax Collector with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the Fiscal Year 2001, the period from July 1, 2000 through June 30, 2001, in conformity with the provisions of the Massachusetts General Laws, Chapter 44, Section 4, and to issue a note or notes as may be given for a period of less than one year in accordance with Massachusetts General Laws, Chapter 44, Section 17, and to authorize the Treasurer/Tax Collector to enter into a compensating balance agreement or agreements for Fiscal Year 2001 pursuant to Massachusetts General Laws, Chapter 44, Section 53F.

ARTICLE 3 Upon motion of Charles A. Stevens, second by David J. Sweetman it was unanimously voted to authorize department heads, boards, and committees, subject to the approval of the Board of Selectmen and the Finance Committee, to transfer funds between that department's, board's, or committee's Fiscal Year 2001 operating budget line item accounts; guidelines for such transfers will be consistent with those for Reserve Fund transfers.

ARTICLE 4 Upon motion of Alexander Fallavollita, Sr., second by Charles A. Stevens It was unanimously voted to transfer any and all funds received as state reimbursement payments to the Town for sewer enterprise start-up costs as authorized under the provisions of Section 2F of Chapter 55 of the Acts of 1999 to the Stabilization Fund.

ARTICLE 5 Upon motion of James A. Ryan, second by Wayne M. LeBlanc it was unanimously voted to establish a Revolving Fund for WBPA-TV in conformity with Massachusetts General Laws, Chapter 44 Section 53E½ for the following purposes and subject to the following conditions:

- a) to be used to purchase equipment to further enhance the cablecasting abilities of the town;
- b) to be used to purchase expendable material as needed, such as videotape, batteries, gaffers tape, lights, etc.;
- c) to be the depository for those receipts submitted to WBPA-TV for the operation of WBPA-TV that have been authorized by the Board of Directors of WBPA-TV, as well as the franchise license fee paid by Charter Communications to the town;
- d) to have a limit on the total amount which may be spent from the fund in Fiscal Year 2001 set at \$5,000; not to be used for any wages or salaries, since WBPA-TV is a volunteer organization; and
- f) to have the Board of Directors of WBPA-TV be the only authority empowered to expend monies from this fund.

ARTICLE 6 Upon motion of James A. Ryan, second by Wayne M. LeBlanc it was unanimously voted to authorize the Board of Health to establish a Revolving Fund in conformity with Massachusetts General Laws, Chapter 44, Section 53E½, said Fund shall combine the balances of the two Board of Health Revolving Funds authorized by votes taken under Articles 5 and 8 of the May 17, 1999 Semi-Annual Town Meeting, and shall be used for the following purposes and subject to the following conditions:

- a) to be the depository for fees derived from permits issued to licensed haulers in the Town of West Boylston, said fees shall cover the cost of dumping at the Upper Blackstone Water Pollution Abatement District (U.B.W.P.A.D.), plus an administrative charge;
- b) to be the depository for fees derived from plan reviews, inspections, administrative charges and other fees for services rendered by the Board of Health;
- c) to pay the U.B.W.P.A.D. for septage dumped at its facility in Millbury by septic haulers licensed in the Town of West Boylston;
- d) to pay Board of Health inspectors and/or agents for services provided for food service, sanitary code compliance, public nuisance, noisome trade inspections; and for percolation and soil testing, septic system design review, installation of septic review, final septic inspection and engineering services;
- e) to fund administrative expenses of the Board of Health, including wage and salary expenses of part-time employees of the Board of Health;
- f) to have a limit on the total amount which may be spent from the Fund in Fiscal Year 2001 set at \$50,000; and
- g) to have the Board of Health be the only authority empowered to expend monies from this fund.

ARTICLE 7 Upon motion of James A. Ryan, second by Wayne M. LeBlanc it was unanimously voted to authorize the Cemetery Trustees to establish a Revolving Fund in conformity with Massachusetts General Laws, Chapter 44, Section 53E½, for the following purposes and subject to the following conditions:

- a) to pay the cost of grave openings and other related expenses;
- b) to fund administrative and wage expenses of the Cemetery Department, including wage and salary expenses of part-time employees of the Cemetery Department;
- c) to be the depository for fees derived from grave openings collected by the Cemetery Department;
- d) to have a limit on the total amount which may be spent from the fund in Fiscal Year 2001 set at \$25,000; and
- e) to have the Cemetery Trustees be the only authority empowered to expend monies from this fund.

ARTICLE 8 Upon motion of James A. Ryan, second by Wayne M. LeBlanc it was unanimously voted to authorize the Council on Aging to establish a Revolving Fund in conformity with Massachusetts General Laws, Chapter 44, Section 53E½ for the following purposes and subject to the following conditions:

- a) to pay for activities related to the Council on Aging programs that were not provided for in the Fiscal Year 2001 operating budget to be the depository for fees derived from various fund raising activities collected by the Council on Aging;
- c) to have a limit on the total amount to which may be spent from the fund in Fiscal Year 2001 set at \$5,000; and
- d) to have the Council On Aging be the only authority empowered to expend monies from this fund.

ARTICLE 9 Upon motion of James A. Ryan, second by Wayne M. LeBlanc it was unanimously voted to authorize the Planning Board to establish a Revolving Fund in conformity with Massachusetts General Laws, Chapter 44, Section 53E½, for the following purposes and subject to the following conditions:

- a) to pay agents, planners, and engineers of the Planning Board for services provided for permit application and plan review, and consultant services;
- b) to fund administrative and wage expenses of the Planning Board, including wage and salary expenses of part-time employees of the Planning Board;
- c) to be the depository for fees derived from plan review filing fees and all other fees charged by the Planning Board;
- d) to have a limit on the total amount which may be spent from the fund in Fiscal Year 2001 set at \$50,000; and
- e) to have the Planning Board be the only authority empowered to expend monies from this fund.

ARTICLE 10 Upon motion of James A. Ryan, second by Wayne M. LeBlanc it was voted to authorize the Conservation Commission to establish a Revolving Fund in conformity with Massachusetts General Laws, Chapter 44, Section 53E½, for the following purposes and subject to the following conditions:

- a) to pay agents, planners and engineers of the Conservation Commission for services provided for permit application and plan review, and consultant services;
- b) to fund administrative and wage expenses of the Conservation Commission, including wage and salary expenses of part-time employees of the Conservation Commission;
- c) to be the depository for fees derived from all Wetland Protection Act filing fees and all other fees charged by the Conservation Commission;
- d) to have a limit on the total amount which may be spent from the fund in Fiscal Year 2001 set at \$25,000; and
- e) to have the Conservation Commission be the only authority empowered to expend monies from this fund; and further to transfer to the Revolving Fund the sum of \$8,740 from the special account established for filing fees paid according to the Wetlands Protection Act.

ARTICLE 11 Upon motion of James A. Ryan, second by Wayne M. LeBlanc it was unanimously voted to authorize the Fire Department to establish a Revolving Fund in conformity with Massachusetts General Laws, Chapter 44, Section 53E½, for the following purposes and subject to the following conditions:

- a) to fund the costs of purchasing and installing equipment, as well as the operation and maintenance associated with the municipal fire alarm system service;
- b) to fund administrative and wage expenses associated with the operation and maintenance of the municipal fire alarm system, including wage and salary expenses of part-time employees of the Fire Department;
- c) to be the depository for fees charged to private property owners for use of the municipal fire alarm system by the Fire Department;
- d) to have a limit on the total amount which may be spent from the fund in Fiscal Year 2001 set at \$5,000; and
- e) to have the Board of Fire Engineers be the only authority empowered to expend monies from this fund.

ARTICLE 12 Upon motion of David J. Sweetman, second by James A. Ryan it was unanimously voted to waive the reading of this article.

Upon motion of Wayne M. LeBlanc, second by Charles A. Stevens it was voted to add the following sections to **ARTICLE VII – TOWN ACCOUNTANT** of the General Bylaws of the Town of West Boylston:

Section 2.

The Town Accountant shall prepare a set of comprehensive quarterly financial reports in conformity with the standards of the Massachusetts Department of Revenue (DOR), the Governmental Accounting Standards Board (GASB), and generally accepted accounting standards to communicate the state of the town's financial activity.

The Quarterly Financial Report shall include, but not be limited to, the following components:

- Comparison of Budget and Actual – General Fund,
- Three-Year Comparative Report – General Fund, Summarized by Category,
- General Fund Appropriation Detail Report,
- Schedule of Available Funds and Expenditures – Special Revenue & Enterprise Funds, and
- Combined Statement of Revenues, Expenditures, and Changes in Fund Balances.

The Town Accountant shall prepare and submit a Quarterly Financial Report within forty-five (45) calendar days of the end of each quarter of the fiscal year.

The Town Accountant shall provide the monthly financial statements and reports required by the Town Administrator and the Board of Selectmen for the prudent and orderly financial management of the town. Monthly and intermittent reports should contain the following information, in addition to any additional information required by the Town Administrator:

- Revenues anticipated and received during the month compared with original expectations,
- Status of appropriations, allocations, and allotments during the period, department by department, with comments as to the prospects for the remainder of the year, and
- Pro-Forma forecast of fund and cash positions to the end of the fiscal year.

The Town Accountant shall submit copies of all required financial statements and reports to the Town Administrator, the Board of Selectmen and the Finance Committee.

ARTICLE 13 Upon motion of David J. Sweetman, second by James A. Ryan, it was unanimously voted to waive the reading of this article.

Upon motion of Wayne M. LeBlanc, second by Charles A. Stevens it was voted to add the following sections to **ARTICLE IV – OFFICE OF FINANCIAL MANAGEMENT** of the General Bylaws of the Town of West Boylston:

Section 7.

The Town Administrator shall develop a comprehensive set of written financial management and fiscal policies for review and approval by the Board of Selectmen.

The Town Administrator shall develop the following policies, after receiving the advice and recommendations of the Finance Committee for review by the Board of Selectmen, within twelve (12) months from the final approval date of this section of the bylaw, and shall make annual recommendations by April 1st of each subsequent year relative to the need to revise and amend the following policies and the need to develop additional policies.

The following Financial Management Policies will be developed:

- Reserve Fund, Procurement Policy,
- Intra-Budget Transfer Line Item, Collection Policy,
- Investment Policy,
- Stabilization Fund,
- Capital Improvement Planning,
- Cash Management,
- Procurement Policy,
- Financial Accounting and Reporting,
- Audit Policy,
- Gift Account,
- Revolving Fund,
- Ambulance Receipts Reserved for Appropriation, and
- Recreation & Parks Receipts Reserved for Appropriation.

The following Financial Planning Policies will be developed:

- Tax Rate and Tax Levy Growth,
- Debt Policy,
- Excess Levy Capacity,
- Use of Free Cash Policy,
- Capital Investment Fund Management,
- User Fee Revenue and Rate Setting,
- Acceptance of Gift,
- Spending in Excess of Appropriation, and
- Annual Budget

ARTICLE 14 Upon motion of David J. Sweetman, second by James A. Ryan it was unanimously voted to waive the rading of this article.

Upon motion of Wayne M. LeBlanc, second by Charles A. Stevens it was voted to add the following sections to **Article IV – Office Of Financial Management** of the General Bylaws of the Town of West Boylston:

Section 8. The Town Administrator shall develop and maintain a ten (10) year Capital Improvement Plan for all of the town's assets with a replacement value of Five Thousand Dollars (\$5,000) or more, and submit the Capital Improvement Plan with appropriate and prudent borrowing and debt management to the Board of Selectmen and Finance Committee as part of the annual budget plan and recommendations prepared by the Town Administrator.

The Capital Improvement Plan shall include, but not be limited to the following:

- Department Capital Project or Acquisition Request and Cost Justification Statement,
- Estimated life-cycle costs and impact on annual operating budget of new facility, project or equipment,
- Methodology and Criteria used to establish funding priority, and
- Financing Plan, including, but not limited to, recommendations on: (a) type and source of funding, (b) projected debt service schedule, (c) tax rate impact analysis, including Proposition 2 ½ Override, Debt Exclusion, or Capital Exclusion recommendations, as appropriate.

ARTICLE 15 Upon motion of Charles A. Stevens, second by Wayne M. LeBlanc, it was unanimously voted to waive the reading of this article.

Upon motion of Alexander Fallavollita, Sr, second by Charles A. Stevens it was unanimously voted to amend **ARTICLE XX1 PERSONNEL POLICY** Section 5, Part AA Classification and Compensation Plan as follows:

To delete the current Part AA and to replace it with the following:

CLASSIFICATION AND COMPENSATION PLAN

Non-Exempt Employees – Wage Earning Employees

<u>Grade</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
1	\$ 8.85	\$ 9.74	\$10.61	\$11.51	\$12.39
2	\$ 9.72	\$10.69	\$11.65	\$12.62	\$12.98
3	\$10.58	\$11.62	\$12.69	\$13.75	\$14.83
4	\$11.45	\$12.60	\$13.73	\$14.89	\$16.03
5	\$12.23	\$13.56	\$14.79	\$16.54	\$17.26

Exempt Employees – Salaried Supervisors

<u>Grade</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
6					
Cemetery Superintendent	\$20,894	\$22,991	\$25,072	\$28,034	\$29,268
COA Coordinator	\$25,714	\$28,297	\$30,857	\$34,503	\$36,021
7					
Children's Librarian	\$23,837	\$26,182	\$28,599	\$30,977	\$33,358
Town Clerk	\$23,837	\$26,182	\$28,599	\$30,977	\$33,358
Assistant Library Director	\$25,671	\$28,195	\$30,797	\$33,361	\$35,924
8					
Building Inspector	\$19,461	\$21,414	\$23,353	\$25,308	\$27,245
9					
Principal Assessor	\$31,294	\$34,427	\$37,560	\$40,448	\$43,807
Town Accountant	\$31,294	\$34,427	\$37,560	\$40,448	\$43,807
10					
Library Director	\$32,671	\$36,950	\$39,520	\$43,604	\$47,031
Treasurer/Tax Collector	\$36,467	\$40,117	\$43,765	\$47,414	\$51,063
11					
Superintendent of Streets and Parks	\$44,224	\$48,239	\$52,253	\$56,267	\$59,857

ARTICLE 16 Upon motion of David J. Sweetman, second by Wayne M. LeBlanc, it was unanimously voted to waive the reading of this article.

Upon motion of James A. Ryan, second by Charles A. Stevens, it was unanimously voted to determine and fix what salaries elective officers of the town shall receive for Fiscal Year 2001 in conformity with the provisions of Massachusetts General Laws, Chapter 41 Section 108:

Moderator	\$	50.00;	
Selectmen	\$	100.00	each (5 members);
Town Clerk		\$33,358.00;	in conformity with Section 5
Part AA of the Classification and Compensation Plan of the Personnel Bylaw			
Planning Board	\$	100.00	each (5 members);
Cemetery Trustees	\$	100.00	each (3 members); and
Municipal Light Board	\$	300.00	each (3 members);

ARTICLE 17 Upon motion of Wayne M. LeBlanc, second by Charles A. Stevens it was voted to appropriate the sum of \$13,619,979.00 as may be necessary to defray the expenses and charges of the Town of West Boylston in Fiscal Year 2001, the period from July 1, 2000 through June 30, 2001, including the costs of public education, debt and interest payments, and providing municipal services; and to meet said appropriation as follows:

transfer the sum of \$60,000.00 from the Ambulance Receipts Reserved For Appropriation Account to the Fire Department Salaries and Wages Account, Budget Line Item # 02-20-5100;

transfer the sum of \$10,000.00 from the Wachusett Area Holden Hospital Trust Fund Account to the Fire Department Salaries and Wages Account, Budget Line Item #02-30-5100:

transfer the sum of \$125,000.00 from the Ambulance Receipts Reserved For Appropriation Account to the Long Term Debt – Principal Account, Budget Line Item #07-10-6910;

transfer the sum of \$4,269.00 from the Ambulance Receipts Reserved For Appropriation Account to the Short Term Debt- Interest Account, Budget Line Item #07-53-6925;

transfer the sum of \$72,983.00 from the Stabilization Fund to the Short Term Debt-Interest Account, Budget Line Item #07-53-6925, provided that any unexpended balance from said appropriation shall revert to the Stabilization Fund'

transfer the sum of \$6,000.00 from the Cemetery Trust Fund Interest Account to the Cemeteries Salaries and Wages Account, Budget Line Item #04-91-5100 as approved by the Board of Cemetery Trustees; and

to raise through taxation, the sum of \$13,341,727.

FISCAL 2001 TOWN OF WEST BOSTON MUNICIPAL OPERATING BUDGET REQUEST DOCUMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2001 RECOMMENDED
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GENERAL GOVERNMENT

01-14	MODERATOR	
5100	Salary	50
5700	Other Charges	100
Total		150

01-22	BOARD OF SELECTMEN	
5100	Salaries	500
6200	Purchase of Services	1,500
6300	Public Information Expenses	1,000
6400	Supplies	500
6700	Other Charges	4,000
Total		7,500

01-23	TOWN ADMINISTRATOR	
5100	Salaries and Wages	108,500
6200	Purchase of Services	2,500
6400	Supplies	1,700
6700	Other Charges	1,800
Total		114,500

01-31	FINANCE COMMITTEE	
5100	Salaries and Wages	0
6200	Purchase of Services	200
6300	Public Information Expenses	1,800
6400	Supplies	200
6700	Other Charges	300
Total		2,500

FISCAL 2001 TOWN OF WEST BOSTON MUNICIPAL OPERATING BUDGET REQUEST DOCUMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2001 RECOMMENDED
01-32	RESERVE FUND	
6700	Other Charges	30,000
Total		30,000
01-35	TOWN ACCOUNTANT	
5100	Salaries and Wages	78,181
6200	Purchase of Services	13,000
6400	Supplies	975
6700	Other Charges	600
6800	Capital Outlay	0
Total		92,756
01-36	TOWN AUDIT	
6200	Purchase of Services	10,000
Total		10,000
01-41	BOARD OF ASSESSORS	
5100	Salaries and Wages	56,400
6200	Purchase of Services	6,300
6400	Supplies	1,330
6700	Other Charges	2,607
6800	Capital Outlay	0
Total		66,637

FISCAL 2001 TOWN OF WEST BOSTON MUNICIPAL OPERATING BUDGET REQUEST DOCUMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2001 RECOMMENDED
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01-45

TREASURER/TAX COLLECTOR

5100	Salaries and Wages	90,270
6200	Purchase of Services	17,867
6400	Supplies	1,600
6700	Other Charges	2,445
6800	Capital Outlay	0
Total		112,182

01-51

TOWN COUNSEL

6200	Purchase of Services	34,000
Total		34,000

01-52

PERSONNEL BOARD

6700	Other Charges	225
Total		225

01-55

COMPUTER OPERATIONS

5100	Salaries and Wages	2,000
6200	Purchase of Services	14,078
6400	Supplies	4,500
6700	Other Charges	3,500
6800	Capital Outlay	1,500
Total		25,578

FISCAL 2001 TOWN OF WEST BOSTON MUNICIPAL OPERATING BUDGET REQUEST DOCUMENT

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	FY 2001 <u>RECOMMENDED</u>
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01-61 TOWN CLERK

5100	Salaries and Wages	51,272
6200	Purchase of Services	557
6400	Supplies	525
6700	Other Charges	200
6800	Capital Outlay	0
Total		52,554

01-62 ELECTIONS & REGISTRARS

5100	Salaries and Wages	660
6200	Purchase of Services	6,588
6400	Supplies	0
6700	Other Charges	0
6800	Capital Outlay	0
Total		7,248

01-71 CONSERVATION COMMISSION

5100	Salaries and Wages	1,500
6200	Purchase of Services	0
6400	Supplies	0
6700	Other Charges	500
6800	Capital Outlay	0
Total		2,000

FISCAL 2001 TOWN OF WEST BOSTON MUNICIPAL OPERATING BUDGET REQUEST DOCUMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2001 RECOMMENDED
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01-75

PLANNING BOARD

5100	Salaries and Wages	5,000
6200	Purchase of Services	300
6400	Supplies	100
6700	Other Charges	80
6800	Capital Outlay	1,200
Total		6,680

01-76

BOARDS OF APPEALS

5100	Salaries and Wages	1,550
6200	Purchase of Services	1,200
6400	Supplies	250
6700	Other Charges	110
6800	Capital Outlay	0
Total		3,110

01-85

TOWN WIDE PLANNING COMMITTEE

5100	Salaries & Wages	1,600
6200	Purchase of Services	150
6400	Supplies	150
6700	Other Charges	100
Total		2,000

01-92

PUBLIC SAFETY HEADQUARTERS

5100	Salaries and Wages	9,265
6200	Purchase of Services	21,000
6400	Supplies	1,000
6700	Other Charges	0
6800	Capital Outlay	0
Total		31,265

FISCAL 2001 TOWN OF WEST BOSTON MUNICIPAL OPERATING BUDGET REQUEST DOCUMENT

FY 2001
RECOMMENDED

ACCOUNT
NUMBER ACCOUNT DESCRIPTION

01-94

MIXTER BUILDING

5100	Salaries and Wages	11,700
6200	Purchase of Services	47,000
6400	Supplies	6,000
6700	Other Charges	0
6800	Capital Outlay	0
	Total	64,700

01-95

TOWN REPORT

6200	Purchase of Services	2,250
	Total	2,250

01-97

TOWN MEETING

6200	Purchase of Services	0
	Total	0

TOTAL GENERAL GOVERNMENT

667,835

PUBLIC SAFETY

02-10

POLICE DEPARTMENT

5100	Salaries and Wages	674,000
5150	Police Chief Salary and Expenses	0
6200	Purchase of Services	27,000
6300	Training Expenses	12,000
6400	Supplies	12,000
6700	Other Charges	5,000
6800	Capital Outlay	28,000
	Total	758,000

FISCAL 2001 TOWN OF WEST BOSTON MUNICIPAL OPERATING BUDGET REQUEST DOCUMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2001 RECOMMENDED
02-20	FIRE DEPARTMENT	
5100	Salaries and Wages	210,000
6200	Purchase of Services	10,000
6300	Training Expenses	8,800
6400	Supplies	25,000
6700	Other Charges	2,196
6800	Capital Outlay	0
	Total	255,996
02-35	PUBLIC SAFETY COMMUNICATIONS	
5100	Salaries and Wages	153,000
6200	Purchase of Services	25,000
6300	Training Expenses	2,500
6400	Supplies	4,000
6700	Other Charges	1,500
6800	Capital Outlay	
	Total	186,000
02-41	BUILDING INSPECTOR	
5100	Salaries and Wages	40,733
6200	Purchase of Services	700
6400	Supplies	1,800
6700	Other Charges	4,100
6800	Capital Outlay	0
	Total	47,333
02-42	GAS INSPECTOR	
5100	Salary	1,561
	Total	1,561

FISCAL 2001 TOWN OF WEST BOSTON MUNICIPAL OPERATING BUDGET REQUEST DOCUMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2001 RECOMMENDED	
02-43	PLUMBING INSPECTOR		
5100	Salary	6,834	
Total		6,834	
02-44	SEALER OF WEIGHTS		
5100	Salary	638	
6200	Purchase of Services	125	
6400	Supplies	20	
Total		783	
02-45	WIRING INSPECTOR		
5100	Salary	7,069	
Total		7,069	
02-92	ANIMAL CONTROL		
5100	Salaries and Wages	8,000	
6200	Purchase of Services	1,250	
6400	Supplies	500	
6700	Other Charges	750	
6800	Capital Outlay	0	
Total		10,500	
02-93	PARKING CLERK		
5100	Salary	0	
Total		0	

FISCAL 2001 TOWN OF WEST BOSTON MUNICIPAL OPERATING BUDGET REQUEST DOCUMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2001 RECOMMENDED
02-94	TREE WARDEN	
5100	Salaries and Wages	625
6200	Purchase of Services	8,000
6400	Supplies	400
6700	Other Charges	0
6800	Capital Outlay	0
Total		9,025
	TOTAL PUBLIC SAFETY	1,283,100
03-20	PUBLIC EDUCATION	
	REGULAR EDUCATION	
5120	Administrative Salaries and Wages	
5130	Teacher Salaries and Wages	
5140	Custodial Salaries and Wages	
Subtotal		0
6200	Purchase of Services	
6300	Transportation	
6400	Supplies	
6700	Other Charges	
6800	Capital Outlay	
Subtotal		0
Total Regular Education		0

FISCAL 2001 TOWN OF WEST BOSTON MUNICIPAL OPERATING BUDGET REQUEST DOCUMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2001 RECOMMENDED
03-21	SPECIAL EDUCATION	
5120	Administrative Salaries and Wages	
5130	Teacher Salaries and Wages	
Subtotal		0
6200	Purchase of Services	
6300	Transportation	
6400	Supplies	
6700	Other Charges	
6800	Capital Outlay	
Subtotal		
Total Special Education		
TOTAL PUBLIC EDUCATION		6,946,221
04-20	PUBLIC WORKS	
	STREETS AND PARKS	
5100	Salaries and Wages	366,000
6200	Purchase of Services	37,000
6300	Roadway Improvements	12,000
6400	Supplies	83,000
6450.00	Municipal Gasoline and Fuel	40,000
6700	Other Charges	5,600
6800	Capital Outlay	0
Total		543,600

FISCAL 2001 TOWN OF WEST BOSTON MUNICIPAL OPERATING BUDGET REQUEST DOCUMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2001 RECOMMENDED
04-23	SNOW AND ICE REMOVAL	
5100	Salaries and Wages	40,800
6200	Purchase of Services	20,000
6400	Supplies	32,000
6700	Other Charges	0
6800	Capital Outlay	0
	Total	92,800
04-24	STREET LIGHTING	
6200	Purchase of Services	67,500
	Total	67,500
04-30	TRASH REMOVAL AND TIPPING FEES	
6200	Purchase of Services	225,000
	Total	225,000
04-91	CEMETERIES	
5100	Salaries and Wages	33,305
6200	Purchase of Services	950
6400	Supplies	5,000
6700	Other Charges	0
6800	Capital Outlay	0
	Total	39,255
	TOTAL PUBLIC WORKS	968,155

**FISCAL 2001 TOWN OF WEST BOSTON MUNICIPAL
OPERATING BUDGET REQUEST DOCUMENT**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2001 RECOMMENDED
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PUBLIC SERVICES

05-10	BOARD OF HEALTH	
	5100	Salaries and Wages
	6200	Purchase of Services
	6400	Supplies
	6700	Other Charges
	6800	Capital Outlay
	Total	
		12,000
		1,500
		750
		100
		0
		<u>14,350</u>

05-41 COUNCIL ON AGING

5100	Salaries and Wages	51,455
6200	Purchase of Services	2,000
6400	Supplies	1,250
6700	Other Charges	0
6800	Capital Outlay	0
Total		<u>54,705</u>

05-43 VETERANS' SERVICES

5100	Salaries and Wages	1,500
6200	Purchase of Services	750
6400	Supplies	100
6710	Other Charges	500
6780	Veterans' Benefits	800
Total		<u>3,650</u>

FISCAL 2001 TOWN OF WEST BOSTON MUNICIPAL OPERATING BUDGET REQUEST DOCUMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2001 RECOMMENDED
05-44	CARE OF VETERANS' GRAVES	
5100	Salaries and Wages	
6200	Purchase of Services	
6400	Supplies	
6700	Other Charges	
Total		NB: This budget consolidated with preceding budget. 0
		0
	TOTAL PUBLIC SERVICE	72,705
06-10	CULTURE AND RECREATION	
	LIBRARY	
5100	Salaries and Wages	188,010
6200	Purchase of Services	29,722
6300	Books and Library Materials	51,500
6400	Supplies	5,100
6700	Other Charges	700
6800	Capital Outlay	0
Total		275,032
06-50	PARKS AND RECREATION	
5100	Salaries and Wages	33,000
6200	Purchase of Services	2,500
6300	Parks Supplies	6,500
6400	Supplies	6,500
6700	Other Charges	500
Total		49,000

FISCAL 2001 TOWN OF WEST BOSTON MUNICIPAL OPERATING BUDGET REQUEST DOCUMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2001 RECOMMENDED
06-91	HISTORICAL COMMISSION	
6200	Purchase of Services	50
6400	Supplies	50
6700	Other Charges	0
Total		100
06-92	MEMORIAL DAY EXPENSES	
6200	Purchase of Services	720
6400	Supplies	1,549
6700	Other Charges	0
Total		2,269
06-95	ARTS COUNCIL	
6200	Purchase of Services	500
6400	Supplies	0
6700	Other Charges	0
6800	Capital Outlay	0
Total		500
	TOTAL CULTURE AND RECREATION	326,901
07-10	DEBT SERVICE	
	MATURING DEBT - PRINCIPAL	
6910	Long Term Debt - Principal	875,301
Total		875,301

FISCAL 2001 TOWN OF WEST BOSTON MUNICIPAL OPERATING BUDGET REQUEST DOCUMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2001 RECOMMENDED
07-50	MATURING DEBT - INTEREST	
6915	Long Term Debt - Interest	644,789
Total		644,789
07-53	INTEREST ON TEMPORARY LOANS	
6925	Short Term Debt - Interest	97,251
Total		97,251
	TOTAL DEBT SERVICE	1,617,341
	<u>EMPLOYEE BENEFITS</u>	
09-11	RETIREMENT AND PENSION	
5170	County Retirement Assessment	279,221
5180	State Retirement Assessment	0
Total		279,221
09-12	WORKERS' COMPENSATION INSURANCE	
5170	Workers' Compensation Insurance	50,000
Total		50,000
09-13	UNEMPLOYMENT INSURANCE	
5170	Unemployment Insurance Compensation	7,000
Total		7,000

FISCAL 2001 TOWN OF WEST BOSTON MUNICIPAL OPERATING BUDGET REQUEST DOCUMENT

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2001 RECOMMENDED</u>
09-14	GROUP HEALTH INSURANCE - EMPLOYER	
5170	Group Health Insurance Premiums - Employer	1,200,000
Total		1,200,000
09-15	GROUP LIFE INSURANCE - EMPLOYER	
5170	Group Life Insurance Premium - Employer	12,500
Total		12,500
09-16	MEDICARE INSURANCE - EMPLOYER	
5170	Medicare Payments - Employer	78,000
Total		78,000
	TOTAL EMPLOYEE BENEFITS	1,626,721
	<u>GENERAL INSURANCE</u>	
09-45	GENERAL INSURANCE	
6740	General Insurance Expenses	111,000
Total		111,000
	TOTAL GENERAL INSURANCE	111,000
	TOTAL OPERATING BUDGET	13,619,980

ARTICLE 18 Upon motion of David J. Sweetman, second by Wayne M. LeBlanc it was voted to appropriate the sum of \$300,000 to the West Boylston Sewer Enterprise Account to be expended by the Board of Selectmen, acting as the Board of Sewer Commissioners for sewer system development, administration, assessment, operation, and maintenance expenses in Fiscal Year 2001 as follows:

FISCAL YEAR 2001 WEST BOYLSTON SEWER DEPARTMENT BUDGET

Administration -	\$ 96,475
Engineering -	\$ 4,500
Operations and Maintenance -	\$199,025
Total Budget Appropriation -	\$300,000
Less Sewer Use Revenue -	\$ 75,000
Town Contribution - (Stabilization Fund)	\$225,000

and to meet said appropriation through the transfer of \$225,000 from the Stabilization Fund, provided that any unexpended balance from said appropriation shall revert to the Stabilization Fund.

ARTICLE 19 Upon motion of Charles A. Stevens, second by David J. Sweetman it was unanimously voted to authorize any or all of the following described sums of money for capital purchases:

1. Police Department Copier Machine-	\$ 4,775
2. Fire Department Ambulance -	\$110,000
Total	\$114,775

Upon motion of James A. Ryan, second by David J. Sweetman it was unanimously voted to amend the source of appropriation for the Police Department copier machine as follows:

(1) appropriate the sum of \$4,775 for the copier machine purchase and to meet said appropriation by transferring said amount of \$4,775 from Stabilization, provided that any unexpended balance from said appropriation shall revert to Stabilization, and

(2) to appropriate the sum of \$110,000 for the purchase of the ambulance and to meet said appropriation by authorizing the Treasurer/Tax Collector to borrow the sum \$110,000, and to issue bonds and notes of the Town therefor under the provisions of Massachusetts General Laws, Chapter 44, Section 7 (9), subject to the approval of the Board of Selectmen, and to pay all necessary legal and bond preparation costs associated with the issuance of said bonds or notes as authorized under the provisions of Massachusetts General Laws, Chapter 44, Section 20.

ARTICLE 20 Upon motion of Alexander Fallavollita, Sr, second by Charles A. Stevens it was unanimously voted to accept as a public, town way the portion located in the Town of West Boylston of the roadway identified as Lot 49 on a definitive subdivision plan entitled: "Worcester Corporate Center," dated December 17, 1990, as laid out by the Board of Selectmen, acting as Road Commissioner, on April 19, 2000.

ARTICLE 21 Upon motion of James A. Ryan, second by David J. Sweetman, it was unanimously voted to amend this article by changing the language "accepted under Article 21" to read "accepted under Article 20".

Upon motion of James A. Ryan, second by David J. Sweetman it was unanimously voted to authorize the Board of Selectmen to accept, upon such terms and conditions as that Board deems appropriate, the conveyance of any and all fee ownership interest and/or permanent and temporary easements over and through land n/f owned by Saint Pierre Associates II Limited Partnership shown on a definite subdivision plan entitled: "Worcester Corporate Center" and dated December 17, 1990, which are necessary for construction and drainage of the way accepted under Article 20 of this Town Meeting such land and/or easements to be acquired by gift or eminent domain, provided damages are waived.

ARTICLE 22 Upon motion of Wayne M. LeBlanc, second by Alexander Fallavollita, Sr., it was unanimously voted to accept any and all state highway assistance funds authorized by the state legislature and approved by the Massachusetts Highway Department under the so-called Chapter 90 Highway Assistance Program to be expended for the maintenance; repair and construction of town roads in anticipation of reimbursement under the direction of the Board of Selectmen and the Town Administrator for work on roads located on the State Aid Primary System as approved by the Massachusetts Highway Department, and further to authorize the Town Treasurer/Collector, with the approval of the Board of Selectmen, to borrow money from time to time during Fiscal Year 2001, the period from July 1, 2000 through June 30, 2001, in anticipation of reimbursement of said highway assistance in conformity with the provisions of Massachusetts General Laws, Chapter 44, Section 6A.

ARTICLE 23 Upon motion of David J. Sweetman, second by James A. Ryan it was unanimously voted to raise and appropriate the sum of \$5,500 to fund an Elderly Community Services Program for the purpose of providing a payment voucher for services rendered for the departments, boards, and committees of the municipality to resident property owners who have attained the age of sixty (60) years, to be used to reduce the real estate property taxes for the property in which the elderly owner resides; said program shall be subject to the following conditions in addition to any and all eligibility requirements promulgated by the Board of Selectmen:

1. participation in the program shall be limited to elderly residents of the town who own property and are willing and able to provide services to the town;
2. program participants shall receive compensation at a rate of \$6.00 for each hour of service rendered for a total not to exceed \$1,200 in any calendar year;
3. program participants may agree in writing prior to participating in the program to receive compensation in the form of a voucher to be presented to the treasurer/Collector to be applied to the real estate obligations of the participant for the property in which the participant resides;
4. the Treasurer/Tax Collector shall comply with the wage, tax, and payroll deduction requirements of the state Department of Revenue and the federal Internal Revenue Service, prior to compensating program participants or applying the net amount of wages earned to the real estate tax obligations of the participants; and
5. program participants who meet the eligibility guidelines established for the program by the Board of Selectmen shall be selected for participation in the program on a first-come-first-served basis.

ARTICLE 24 Upon motion of Charles A. Stevens, second by Wayne M. LeBlanc, it was unanimously voted to amend this article by adding the language " said appropriation to be expended by the Board of Selectmen".

Upon motion of Charles A. Stevens, second by Wayne M. LeBlanc it was unanimously voted to appropriate the sum of \$40,000 to finance building improvement to the Mixer Municipal Office Building, 120 Prescott Street, including ,but not limited to:

- bringing the main entrance into compliance with the American With Disabilities Act;
- rehabilitating an existing bathroom into an accessible bathroom;
- creating handicapped parking spaces in conformity with the American With Disabilities Act;
- minor roof repairs, and other improvements, subject to the availability of funds;
- and further to meet said appropriation by transferring the amount of \$40,000 from the Stabilization Fund, provided that any unexpended balance from said appropriation shall revert to the Stabilization Fund. Said appropriation to be expended under the Board of Selectmen.

ARTICLE 25 Upon motion of Alexander Fallavollita, Sr, second by David J. Sweetman, it was unanimously voted to appropriate the sum of \$25,000 for the purpose of funding the cost of confined space rescue training for members of the West Boylston Fire Department and employees of the Streets and Parks Department, and further to meet said appropriation by transferring the amount of \$25,000 from the Stabilization Fund, provided that any unexpended balance from said appropriation shall revert to the Stabilization Fund.

ARTICLE 26 Upon motion of James A. Ryan, second by David J. Sweetman it was unanimously voted to raise and appropriate the sum of \$7,500 to be expended by the Board of Selectmen for the purpose of funding a feasibility and technical study to determine whether or not it is advantageous for the Town of West Boylston to form a regional dispatch organization with the Towns of Boylston and/ or Sterling; and further to have the Board of Selectmen report the findings and recommendations of the study to the voters at the next Semi-Annual Town Meeting.

ARTICLE 27 Upon motion of Wayne M. LeBlanc, second by Charles A. Stevens it was unanimously voted to appropriate the sum of \$20,000 for the purpose of funding the cost of a public education funding study to examine options for funding quality and cost-effective public education services to be expended by the Board of Selectmen, and further to meet said appropriation by transferring the amount of \$20,000 from the Stabilization Fund, provided that any unexpended balance from said appropriation shall revert to the Stabilization Fund.

ARTICLE 28 Upon motion of David J. Sweetman, second by James A. Ryan it was unanimously voted to appropriate the sum of \$70,000 to be used in conjunction with private donations for the purpose of funding the costs and expenses of the Woodland Parks Improvement Project, including, but not limited to engineering and planning expenses required to obtain necessary permits and approvals, the costs of materials and contracted services necessary to complete the Woodland Park Improvement Project, and further to meet said appropriation by transferring the sum of \$25,000 from Park Receipts Reserved For Appropriation and \$45,000 from the Stabilization Fund, provided that any unexpended balance from said Stabilization Fund appropriation shall revert to the Stabilization Fund.

ARTICLE 29 Upon motion of Charles A. Stevens, second by David J. Sweetman it was unanimously voted to direct the Board of Selectmen to transfer the care, custody, control and fee title of the parcel(s) of property known as Woodland Park located adjacent to Woodland Street as identified on the West Boylston Board of Assessors Property Map Number 168 as Parcel 35, and as described in the following deeds registered at the Worcester Registry of Deeds: Book 2341, Page 251; Book 3281, Page 53; Book 3443, Page 66 and Book 3443, Page 493 to the Board of Park Commissioners; said transfer to take place after the completion of the Woodland Park Improvement Project, but no later than July 1, 2001.

ARTICLE 30 Upon motion of Alexander Fallavollita, Sr., second by Charles A. Stevens it was voted to authorize the Board of Selectmen to establish an inter-municipal building inspections department for the delivery of building inspection and zoning administration services to the Towns of Boylston and West Boylston, and further to authorize the Board of Selectmen to enter into an inter-municipal agreement by and between the Towns of Boylston and West Boylston in conformity with the requirements of Massachusetts General Laws, Chapter 40, Section 4A for the purpose of establishing said inter-municipal building inspections department, and use any funds appropriated for the salaries, wages and expenses of the Building Inspector, Budget Account #02-41, Budget Line Items #02-41-5100, #02-41-6200, #02-41-6400, and #02-41-6700 under Article 19 of the May 15, 2000 Semi-Annual Town Meeting for the direct expenses of the inter-municipal building inspections department, subject to the requirements and restrictions of line item appropriation as provided for in statute.

ARTICLE 31 Upon motion of Alexander Fallavollita, Sr, second by Charles A. Stevens it was voted to authorize the Board of Selectmen to enter into a multi-year inter-municipal agreement with the Town of Boylston in conformity with the provisions of Massachusetts General Laws, Chapter 40, Section 4A for a term of five years, that may be renewed upon mutual agreement for additional terms of five years so as to establish an inter-municipal building inspections department, subject to the condition that the maximum financial obligations under any such inter-municipal agreement shall be an amount not to exceed the annual town meeting appropriations for such purposes.

ARTICLE 32 Upon motion of Wayne M. LeBlanc, second by Charles A. Stevens it was unanimously voted to authorize the Board of Selectmen to establish an inter-municipal assessing department for the delivery of assessing and related administrative services to the Towns of Sterling and West Boylston, and further to authorize the Board of Selectmen, upon receiving the advice and recommendations of the Board of Assessors, to enter into an inter-municipal agreement by and between the Towns of Sterling and West Boylston in conformity with the requirements of Massachusetts General Laws, Chapter 40, Section 4A and Chapter 41, Section 30B for the purpose of establishing said inter-municipal assessing department, and use any funds appropriated for the salaries, wages and expenses of the Board of Assessing, Budget Account #01-41, Budget Line Items #01-41-5100, #01-41-6200, #01-41-6400, #01-41-6700, and #01-41-6800 under Article 19 of the May 15, 2000 Semi-Annual Town Meeting for the direct expenses of the inter-municipal assessing department, subject to the requirements and restrictions of line item appropriation as provided for in statute.

ARTICLE 33 Upon motion of Wayne M. LeBlanc, second by David J. Sweetman it was unanimously voted to authorize the Board of Selectmen to enter into a multi-year inter-municipal agreement with the Town of Sterling in conformity with the provisions of Massachusetts General Laws, Chapter 40, Section 4A and Chapter 41, Section 30B for a term of five years, that may be renewed upon mutual agreement for additional terms of five years so as to establish an inter-municipal assessing department, subject to the condition that the maximum financial obligations under any such inter-municipal agreement shall be an amount not to exceed the annual town meeting appropriations for such purposes.

ARTICLE 34 Upon motion of Wayne M. LeBlanc, second by David J. Sweetman, it was unanimously voted to transfer the following sums of money from unexpended balances within the fiscal 2000 budget as follows:

ACCOUNT TO TRANSFER FROM:			ACCOUNT TO TRANSFER TO:	
Amount	Description	Number	Description	Number
5,000.00	Snow Removal Salaries	01-423-5100	Reserve Fund	01-132-6700
5,000.00	Trash Removal & Tipping Fees	01-439-6200	Reserve Fund	01-132-6700
	Snow Removal			
10,000.00	Purchased Services	01-423-6200	Town Counsel	01-151-6200
	Snow Removal		Mixer	
2,800.00	Purchased Services	01-423-6200	Purchased Services	01-194-6200
			Police	
10,263.55	Chief L'Ecuyer Compensation	01-210-5190	Salaries & Wages	01-210-5100
			Police	
4,225.00	Snow Removal Salaries	01-423-5100	Salaries & Wages	01-210-5100
			Fire	
15,000.00	Snow Removal Salaries	01-423-5100	Salaries & Wages	01-220-5100
			Fire	
1,000.00	Fire Training	01-220-6300	Purchased Services	01-220-6200
			Fire	
3,000.00	Fire Supplies	01-220-6400	Purchased Services	01-220-6200
500.00	Communications Training	01-230-6300	Fire Other Charges	01-220-6700
	Building Inspector		Building Inspector	
420.00	Other Charges	01-241-6700	Salaries & Wages	01-241-5100
	Trash Removal		Streets & Parks	
2,500.00	& Tipping Fees	01-430-6200	Municipal Gasoline	01-420-6450
			Streets & Parks	
2,500.00	Snow Removal Salaries	01-423-5100	Municipal Gasoline	01-420-6450
1,000.00	Group Health Insurance	01-914-5170	Group Life Insurance	01-915-5170
			Medicare-	
10,000.00	State Retirement	01-911-5180	Town's Share	01-916-5170
	Group		Medicare-	
10,000.00	Health Insurance	01-914-5170	Town's Share	01-916-5170

83,208.55 TOTAL TRANSFERS

ARTICLE 35 Upon motion of Alexander Fallavollita, Sr., second by Charles A. Stevens it was unanimously voted to appropriate the sum of \$36,895 to the Fiscal Year 2001 Workers' Compensation Claims Reserve Fund in conformity with the provision of Massachusetts General Laws, Chapter 40, Section 13C, and to meet said appropriation by transferring the amount of \$36,895 from the Fiscal Year 2001 Workers' Compensation Insurance Account, Budget Line Item #09-12-5170.

ARTICLE 36 Upon motion of James A. Ryan, second by David J. Sweetman it was unanimously voted to establish an Unemployment Compensation Fund in conformity with the provisions of Massachusetts General Laws, Chapter 40, Section 5E; and further to appropriate the amount of \$7,000 to the Unemployment Compensation Fund, and to meet said appropriation by transferring the amount of \$7,000 from the Fiscal Year 2001 Unemployment Insurance Compensation Account, Budget Line Item #09-13-5170.

ARTICLE 37 Upon motion of Wayne M. LeBlanc, second by Charles A. Stevens it was unanimously voted to amend Article XXV NON CRIMINAL DISPOSITION OF BYLAW VIOLATIONS of the General By-laws by adding "The Board of Health and its designees" to the definition of "Enforcing Person" and by adding the following to the schedule of by-laws, rules and regulations enforceable by non-criminal disposition:

RULES AND REGULATIONS

	<u>Enforcing Person</u>	<u>Penalty Schedule</u>
Board of Health Dumpster regulations	Board of Health	In regulations
Board of Health Garbage and Refuse Removal	Board of Health	In regulations
Board of Health Disposal Works Installer Permits	Board of Health	In regulations
Board of Health Smoking in public places	Board of Health	In regulations
Board of Health Tobacco sales to minor	Board of Health	In regulations

(Copies of the Board of Health's rules and regulations are available for public inspection at the Office of the Board of Health, Mixer Municipal Office Building, 120 Prescott Street, West Boylston during weekday business hours, Monday through Friday, 9:00 a.m. until 12:00 Noon.)

ARTICLE 38

Upon motion of Elise B. Wellington, second by David J. Sweetman, it was unanimously voted to change the typographical error in Section 5.1 Accessory Use, 2nd sentence should reference "as stated in Section 4.2. Swimming pools and racquet courts..."

"All accessory uses shall comply with the dimensional requirements for the primary use to which they are accessory, as stated in Section 4.2 of the Zoning Bylaw. Swimming pools and racquet courts are permitted as accessory structures in all districts and require a building permit. They shall be fenced or otherwise protected against intrusion as required by the State Building Code. Racquet court fencing shall be at least 8 feet high. Swimming pools shall comply with the Town's General Bylaws, Article XV, Section 6".

ARTICLE 39 Upon motion of Vincent P. Vignaly, second by David J. Sweetman it was unanimously voted to amend the West Boylston Zoning Bylaws as follows:

I. In Section 4.3.F., by replacing the current language with the following so that it reads:

F. Building Height Limitations

In All Districts, except the Multi-Story District as specified within Section 2.8, no building shall be erected or altered to an average height of more than thirty-five feet (35'). Average height is calculated by taking the average of the heights, as measured from the ground surface to the eaves, at every exterior building corner.

II. And by adding Section 2.8 as follows:

Multi-Story District

1. PURPOSE:

The purpose of this section is to establish an overlay district and a process in which buildings having a height greater than 35 feet may be provided with minimal harm to the public health, safety and general welfare. The Multi-Story District has been created to allow greater flexibility of development and to minimize visual impacts from multi-story buildings on single-family residential districts within West Boylston.

2. LOCATION:

The Multi-Story District is an overlay district which is located on land consisting of the following properties denoted on the West Boylston Assessors' Sheets revision date January 1, 2000: Map 172 Parcels 15, 16, 17, 18, 19; Map 176 Parcels 1, 4, 5, 6, 7; Map 179 Parcels 1, 2; Map 180 Parcel 2; Map 182 Parcels 1, 2, 3, 4, 5; and Map 183 Parcel 1. These parcels are shown on a plan entitled, "Multi-Story District Overlay Map", dated March 23, 2000, on file with the Town Clerk, Planning Board, and Building Inspector, and is incorporated herein by reference.

3. SUBMITTAL REQUIREMENTS:

As part of any application for a Multi-Story Special permit, applicants shall submit, at a minimum, the information required for site plan approval, as set forth in Section 3.6 of the Town of West Boylston Zoning Bylaws. Applicants shall also describe the architecture, solar access impact, and certify to the structural integrity and safety of the building.

4. USE RESTRICTIONS:

Buildings proposed within the Multi-Story District having an average height of 35 feet or less do not require a special permit. A building having an average height greater than 35 feet, being the average of the heights, as measured from the ground surface to the eaves, at every exterior building corner, may be constructed in a Multi-Story District upon the issuance of a special permit by the Planning Board. The building and its associated site improvements are subject to site plan approval, as set forth at Section 3.6, and subject to all of the following conditions:

- a. The maximum floor area ratio (FAR) shall be 1:2; meaning the total floor area of all floors contained within the boundaries of the exterior building faces shall be no more than half the total lot area.
- b. The maximum building height shall be 68 feet.

- c. The impervious lot coverage shall be not more than 70% of the lot. Impervious areas shall include, but not be limited to roof, paved or gravel parking and sidewalks, and accessory equipment such as transformers, rubbish receptacles, etc.
- d. The building shall be provided with complete peripheral access acceptable to the Fire Chief.
- e. The building and appurtenances shall minimize, to the extent feasible, adverse visual effects on the environment, including solar access for abutting properties. The Planning Board may impose reasonable conditions to ensure this result, including painting and lighting standards.
- f. A traffic analysis, stamped by a Professional Engineer specializing in Traffic Engineering, to assure acceptable interior circulation and that nearby roadways can effectively carry the additional traffic, shall be submitted for approval to the Planning Board.

All requirements of the underlying zoning district shall remain in full force and effect, except as may be expressly superseded herein.

ARTICLE 40 Upon motion of Andrew Mayshar, it was unanimously voted to pass over this article to amend the Zoning Bylaws of the Town of West Boylston, Section 2.7.2. Establishment of Classes: Wireless Communications was passed over.

Upon motion of David J. Sweetman, it was unanimously voted to adjourn the meeting at 11:25 p.m.

Attest:


Barbara M. Deschenes